

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS
FOR THE DEPARTMENT OF COMMERCE

In the Matter of the Certified Residential
Real Property Appraiser License of
Sherry J. Rickard

PREHEARING ORDER

A prehearing conference was held on October 6, 2009, at the Office of Administrative Hearings, 600 Robert St. N., St. Paul, Minnesota 55101. Christopher M. Kaisershot, Assistant Attorney General, appeared on behalf of the Department of Commerce. Edward F. Kautzer, Ruvelson & Kautzer Chartered, appeared on behalf of Respondent Sherry J. Rickard.

IT IS HEREBY ORDERED:

1. Discovery shall be completed by November 16, 2009.
2. Any dispositive motions shall be served by December 1, 2009, and the responding party shall have ten working days to respond.
3. This matter is scheduled for hearing on **December 15, 2009** commencing at 9:00 a.m. at the Office of Administrative Hearings, 600 Robert St. N., St. Paul, MN 55101.
4. The parties shall exchange proposed written exhibits and witness lists and file an index of exhibits and a copy of the witness list with this office by December 4, 2009. To the extent possible, the parties shall enter into prehearing stipulations regarding the facts involved in the hearing and foundation for anticipated exhibits. Any party objecting to foundation for any written exhibit must notify the offering party and judge in writing at least two working days prior to the hearing or the foundation objection is waived.
5. In the event that either side requests a court reporter, notice shall be given to the Office of Administrative Hearings no later than December 7, 2009.
6. Requests for subpoenas for the attendance of witnesses or the production of documents shall be made in writing to the administrative law judge pursuant to Minn. R. 1400.7000. A copy of the subpoena request shall be served on the other parties. A subpoena request form is available at www.oah.state.mn.us.
7. The parties have not requested accommodation for a disability or appointment of an interpreter. The Office of Administrative Hearings shall be notified promptly if either an accommodation or interpreter is needed.

8. This case may be appropriate for mediation. The parties are encouraged to promptly consider requesting the Chief Administrative Law Judge to assign a mediator so that mediation can be scheduled promptly.

Dated: October 9, 2009

s/Raymond R. Krause
RAYMOND R. KRAUSE
Chief Administrative Law Judge